

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
September 13, 2018**

By roll call, members present: Nickel, Miller, Wurtz, Greshay and Bennett. Also present was Deb Weber, Administrative Assistant.

Members absent: none

Meeting called to order at 8:00 a.m. by Chairman Nickel.

Public Comment: None

Motion by Wurtz, seconded by Greshay approve the minutes of September 27, 2018. Motion carried.

Old Business: Explanations/documentation given on all below.

- a) Clearview – Byco Inc., - new flooring – needing more explanation
- b) Boeck, J – Sheriff Dept – Amazon Mktplace Pmts – no documentation in file director
- c) Ramada Inn – Sheriff Dept – Need documentation in file director
- d) Armored Republic – Sheriff Dept - Need documentation in file director
- e) Lidtke Motors – Clearview – need more detail on charges

US Bank Purchase Card Review of May Department Head purchases:

Gibson, K – County Clerk – GAN*WI Newspapers (1)
Gibson, K – County Clerk - VZWRLSS *MY VZ VB P (1)
Gibson, K – County Clerk – Capital Newspapers (2) one - Missing Documentation
Gibson, K – County Clerk – Dodge County Pionier (1)
Hooper, J – Clearview Director – Leadingage Wisconsin (1)
Miller, A – Veterans Services – USPS (1)
Miller, A – Veterans Services – Vet Info SV (1)
Mueller, B – Child Support – Amazon.com (1)
Mueller, B – Child Support – Amzn Mktp US (1)

Motion by Greshay, seconded by Bennett to allow payment of Clearview vouchers Batch # 218698 in the sum of \$ 46,110.79 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers for Employee Expenses dated 10/5/18 for \$ 6,371.86. Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers in Batch #218582 for \$ 12,957.64. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers in Batch #218584 for \$ 123,223.81. Motion carried.

Motion by Miller, seconded by Bennett to allow payment of vouchers in Paid Batches 218339, 455, 502, 543, 664 for \$ 33,473.42. Motion carried.

The next regular meeting of the Audit Committee is scheduled for October 24, 2018 at 10:00 a.m. in Room 4A.

Motion by Miller, seconded by Wurtz to adjourn. Motion carried. Meeting adjourned at 8:40 a.m.

Respectfully submitted,

Secretary

Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.